

**TOUR PROGRAMMES UNDERTAKEN BY LABOUR COMMISSIONER/DIRECTOR OF
EMPLOYMENT & TRAINING, ANDAMAN AND NICOBAR ADMINISTRATION, PORT BLAIR**

Name & Designation of the Officer	Date of Tour	Place	Brief Report of the tour	Remarks
2	3	4	5	6
Shri Madhu Sudhan Baidya, Labour Commissioner/ Director of Employment & Training	10.3.2014 to 13.3.2014	New Delhi	To attend a Workshop on Career Services held at Hotel Claridge, New Delhi on 11.3.2014	The object of the Workshop was to sensitize the National Career Services being provided by the UK and Scotland. In this process computerization of Employment Exchanges with uploading of software for various services for the prospective users need to be uploaded and will also include revamping of ITI system and improvement of quality training and inclusion of Skill Development Initiative(MES) Courses.
	28.8.2014 to 2.9.2014	New Delhi	Attended a National Consultation Workshop on 29.8.2014.	The workshop was conducted on the theme "setting up of Career Centers by transforming the Employment Exchange into Career Center and re-orienting the Vocational training and to submit action plan on career centers and model ITI.
	15.9.2014 to 20.9.2014	Hyderabad	Deputed for attending a six day training from 15-20 Sept,2014 at Administrative Staff College of India, Bella Vista, Hyderabad.	The training programme was conducted to build capacity amongst the Eos and higher officials to take up the challenges in rolling out the new National Career Service programme while transforming the existing Employment Exchange to Career Centers. The various tests through different tools to assess the potential of job seekers were practiced by all officials in order to provide effective guidance to job seekers.

**Labour Commissioner/
Director (Emp.& Trg.)**

FIELD VISIT REPORT

Name of the Department : **Labour Department**

Monthly/Quarterly : Quarter ending **September, 2014 (July/August/September)**

Name & Designation of the Officer	Date of visit	Place of visit	Brief Report of the visit	Remarks
2	3	4	5	6
Shri Madhu Sudhan Baidya, Labour Commissioner/ Director of Employment & Training	The report for the month of July & August, 2014 may kindly be treated as "NIL"			
	9.9.2014 to 10.9.2014	Kamorta	LC&DET along with Principal, ITI, Dollygunj proceeded to Kamorta for opening of new Vocational Training Centre at Bada Inaka, Kamorta which was inaugurated by Smti. Aysha Majid, Chairperson, Tribal Council at 3:00 p.m. in presence of local officers and village captains. The Asst. Commissioner, Nancowry was the guest of honour.	50 applications were received from local candidates for undergoing training in Electrician trades (MES) Course. The LC&DET and Principal, ITI as well as the Chief Guest and Guest of Honour spoken on the importance of skills training and appealed to the captains of the nearby villages to motivate youth in large scale to avail the facilities.

**Labour Commissioner/
Director (Emp.& Trg.)**

FORMAT FOR FIELD VISITS BY OFFICERS CONCERNED

Name of the Department : Labour Department

Monthly/Quarterly Quarter ending June, 2014 (April/May/June)

Name & Designation of the Officer	Date of visit	Place of visit	Brief Report of the visit	Remarks
2	3	4	5	6
Shri Madhu Sudhan Baidya, Labour Commissioner/ Director of Employment & Training	The report for the month of April, 2014 may kindly be treated as "NIL"			-
	The report for the month of May, 2014 may kindly be treated as "NIL"			-
	3.6.2014 to 4.6.2014	Kamorta	Arrangements were made to set up a Vocational Training Centre at Kamorta and for this purpose a double storied building allotted by the Assistant Commissioner, Kamorta was found suitable for conducting skilled oriented training courses for the benefit of youth of Nancowry islands.	-

**Labour Commissioner/
Director (Emp.& Trg.)**

RTI QUARTERLY RETURN INFORMATION SYSTEM

Quarterly Return Form

Public Authority: Labour Commissioner / Director(Emp.&Trg), A&N Admn.,Port Blair
 Quarter : Year 2014-15
 Quarter : 2nd Quarter (July/August/September)
 Mode : Read only
 Status : Data cannot be modified as data of next Quarter is submitted.

Year: 2014-15(From July/August/September)

* Block (Details about the requests and appeals)						
Progress During quarter						
	Opening Balance as on 01.07.2014	No. of applications received as transfer from other PAs u/s 6(3)	Received during the Quarter (including cases transferred to other PAs)	No. of cases transferred to other Public Authorities	Decisions where request/appeals rejected	Decisions where requests/appeals accepted
1	2	3	4	5	6	7
Requests	02	11	17(including applications received as transfer)	Nil	Nil	19
First Appeals	Nil	Nil	Nil	Nil	Nil	01

Total No. of APIOs designated	Total No. of CPIOs designated	Total No. of PIOs designated	Total No. of AAs designated
04	-	01	01

* Block II (Details about fees collected, Penalty imposed and disciplinary action taken.			
Registration Fee collected (in Rs.) u/s 7(1)	Additional Fee collected (in Rs.)U/s 7(3)	Penalty Amount Recovered (in Rs.) as directed by CIC u/s 20(1)	No. of cases where disciplinary action taken against any Officer u/s 20(2)
Rs.70/-	Rs.100/-	-	-

* Block III (Details of various provisions of section 8 while rejecting the requested information)													
No. of times various provisions were invoked while rejecting requests													
Relevant Sections of RTI Act 2005													
Section 8(1)										Sections			
a	b	c	d	e	f	g	h	i	j	9	11	24	other
-	-	-	-	-	-	-	-	-	-	-	-	-	-

Block IV (Details regarding compliance of direction/recommendation of the Commission)			
S.No.	Reference No. of cases wherein commissioner made specific recommendation as per section 25(5) (max. 20 chars)	Whether action is initiated to comply with recommendation of Commission	Details, thereof(max.25 chars)
1			
2			
3			
4			
5			
6			
7			

8			
9			
10			
<p>If the Public Authority made any changes in regard to its rules/regulations/procedures as a results of requested information by the citizens, please provide the summarized details of the changes (max. 500 Chars)</p>			

* Block V (Details regarding Mandatory Disclosures and Transparency Officer		
A. Is the Mandatory Disclosure under Sec.4(1)(b) posted on the website of Public Authority?	If Answer of (A) is No – is there any other medium of dissemination? Provide details below (not exceeding 500 chars	If Answer of (A) is yes- provide the details/URL of webpage, where the disclosure is posted.
B. Name of Transparency Officer, if any, in the Public Authority along with the designation, telephone number & e-mail ID		
Whether Transparency Officer Appointed	No	
Name of Transparency Officer	} NA	
Gender		
Designation		
Contact Number		
Email Address		
C. Last date of updating of Mandatory disclosure under Section 4(1) (b)		

RTI QUARTERLY RETURN INFORMATION SYSTEM

Quarterly Return Form

Public Authority: Labour Commissioner / Director(Emp.&Trg), A&N Admn.,Port Blair
 Quarter : Year 2014-15
 Quarter : 1st Quarter (April/May/June)
 Mode : Read only
 Status : Data cannot be modified as data of next Quarter is submitted.

Year: 2014-15(From April/May/June)

* Block (Details about the requests and appeals)						
Progress During quarter						
	Opening Balance as on 01.04.2014	No. of applications received as transfer from other PAs u/s 6(3)	Received during the Quarter (including cases transferred to other PAs)	No. of cases transferred to other Public Authorities	Decisions where request/appeals rejected	Decisions where requests/appeals accepted
1	2	3	4	5	6	7
Requests	01	01	03(including received as transfer)	Nil	Nil	04
First Appeals	Nil	Nil	Nil	Nil	Nil	Nil

Total No. of APIOs designated	Total No. of CPIOs designated	Total No. of PIOs designated	Total No. of AAs designated
04	-	01	01

* Block II (Details about fees collected, Penalty imposed and disciplinary action taken.			
Registration Fee collected (in Rs.) u/s 7(1)	Additional Fee collected (in Rs.U/s 7(3)	Penalty Amount Recovered (in Rs.) as directed by CIC u/s 20(1)	No. of cases where disciplinary action taken against any Officer u/s 20(2)
Rs.20/-	-	-	-

* Block III (Details of various provisions of section 8 while rejecting the requested information)													
No. of times various provisions were invoked while rejecting requests													
Relevant Sections of RTI Act 2005													
Section 8(1)										Sections			
a	b	c	d	e	f	g	h	i	j	9	11	24	other
-	-	-	-	-	-	-	-	-	-	-	-	-	-

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B. Name of Transparency Officer, if any, in the Public Authority along with the designation, telephone number & e-mail ID		
Whether Transparency Officer Appointed	No	
Name of Transparency Officer	} NA	
Gender		
Designation		
Contact Number		
Email Address		
C. Last date of updating of Mandatory disclosure under Section 4(1) (b)	}	