## **Steps to submit Form C**

- 1. Go to https://labour.and.nic.in/labour/
- 2. Login with your Reg. Number and date under Shop/Establishment Login
- 3. Choose <u>Apply for Change [Form C]</u> under Online Services
- 4. Select the required changes under Changes Required and add/delete necessary details and agree to the declaration and click <u>Proceed</u>
- 5. Upload the necessary documents in PDF format, agree to the declaration, and click <u>Submit Application</u>
- 6. Once approved, log in and download your updated certificate