

WALK-IN-INTERVIEW

Andaman & Nicobar Islands Building and Other Construction Workers Welfare Board proposes to engage eligible candidates for the following post(s) on contractual basis for a period of 11 months. The details of posts are as follows:

S. No.	Name of the Posts	Qualifications	No. of Posts	Consolidated Pay	Date, Time & Venue of Interview
1.	Administrative Officer	1) Retired Deputy Director/Deputy Secretary/ Asst. Secretary/ Administrative Officer or any retired AC cadre official with Grade Pay of Rs. 4,600 and above from any Govt. Department or autonomous bodies. 2) Desirable: Knowledge of MS Office	01	Rs. 35,000/-	Date: 23/08/2024 Reporting Time: 09 AM to 10 AM Venue: Conference Hall of Office of Labour Commissioner & DET, Port Blair
2.	Accountant	1) B.Com Graduate from recognized university. 2) 1 to 3 years post qualification work experience in any govt. or any other organization in the field of accounting and finance. 3) Computer Proficiency with high level of familiarity like Tally.ERP9, MS Word, MS Excel, Power Point & Internet etc.	01	Rs. 33,000/-	
3.	IT Solution & Developer	1) B.Tech (Computer Application) or B.Sc. (Computer Application), and 2) Having Sound Knowledge in MS Access (Managing Data Base), Oracle, C++, DBMS, RDBMS, and 3) Should possess experience of at least one year in above said field, and 4) Should possess valid two-wheeler driving license and shall be able to handle outdoor works.	01	Rs. 30,000/-	
4.	Computer Assistant	1) Any Degree with one year Diploma in Computer Application, and 2) Should have sound knowledge in MS Office (Word/ Excel/ Power point), and 3) One Year working experience in same field.	01	Rs. 25,000/-	

5.	Office-cum-Field Assistant	<p>1) 12th Pass with One year Diploma in Computer Application</p> <p>2) Minimum one year experience in any govt. or any other organization in the field of data entry and office related works.</p> <p>3) Desirable: Should possess valid two-wheeler driving license and shall be able to handle outdoor works.</p>	13*	Rs. 20,000/-	<p>Date: 24/08/2024</p> <p>Reporting Time: 09 AM to 10 AM</p> <p>Venue: Conference Hall of Office of Labour Commissioner & DET, Port Blair</p>
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*The number of post may vary as per the requirement

GENERAL INFORMATION

1. The engagement will purely be on contract basis for period of 11 months from the day of joining the duty within the stipulated period as per the Offer of Appointment Letter.
2. Extension or renewal of appointment beyond this duration in case of exigencies, if any, will be subject to a review of performance. However, this would not be construed in any manner a promise for the regular appointment under A&N Island Building & Other Construction Workers Welfare Board.
3. The applicant should ensure that he/she fulfills the eligibility and other norms and that the particulars furnishing by him/ her are correct in all respect. Suppression of information would lead to disqualification at any stage.
4. Selected candidates shall require to work in any parts of A&N Islands.
5. No TA/DA shall be payable for appearing in the walk-in-interview and the appointees are not entitled to any TA for joining the appointment.
6. The candidates engaged on contract basis shall be paid remuneration amount as mentioned against each post.
7. Interested and eligible candidates may attend the “**WALK-IN-INTERVIEW**” as per the date, time and venue mentioned above.
8. The candidates attending the walk-in interview shall bring their original testimonials, a filled-in application form available on the A&N Administration’s State Portal (www.andaman.gov.in) and Labour Department’s Portal (www.labour.and.nic.in), one set of self-attested copies of testimonials, and a recent passport-size photograph.
9. The Candidates shall report for Certificate Verification & Interview on the date and time mentioned above. The Candidates who report after reporting time will not be allowed to attend the interview.
10. The Chief Executive Officer, ANIBOCWWB, Port Blair reserves the right to increase/ decrease/ cancel the notified vacancies at any stage of the interview/selection procedure without assigning any reason.

**Chief Executive Officer / Secretary
A&N Islands Building and Other
Construction Workers’ Welfare Board**

APPLICATION FORM FOR EMPLOYMENT

**ANDAMAN & NICOBAR ISLANDS BUILDING AND
OTHER CONSTRUCTION WORKERS WELFARE
BOARD (ANIBOCWWB)**

Passport size
Photograph

POST APPLIED FOR: _____

1. Name (in Block Letters)				
2. Father's/Husband's Name (in Block Letters)				
3. Sex (Male/Female/Other):		4. DOB (as per 10 th Certificate):		
5. Present Address		6. Permanent Address		
7. Mobile 1) 2)		8. Email ID:		
9. Educational Qualifications (submit self-attested copies along with originals)				
Qualifications	Board / University	Maximum Marks	Marks Obtained	Percentage
10 th				
12 th				
Degree				
Diploma				
Others				
10. Experience Details (submit self-attested copies of proof along with originals)				
Designation	Organisation	Duration	Nature of Duties	
11. Govt. ID Card Number (submit a self-attested copy along with original)				

DECLARATION

I hereby declare that the particulars furnished above by me are correct to the best of my knowledge. In the event any information is found to be false or incorrect, my candidature/engagement in the Board may be cancelled/terminated without notice, even after selection.

Date:

Place:

Signature of the Applicant